

Plasterdown Grouped Parish Council

Clerk: Mr. Andrew Lacey, Peat Cot Cottage, Tor Royal Lane, Princetown, Devon, PL20 6SL

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Tel: 01822 890661 or 07368 694975

There will be the **Annual General Meeting of Plasterdown Parish Council** to be held on **Wednesday 17th May 2023** at **7.30 pm** at **Whitchurch Village Hall** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend. **Members of the public are invited to make representations** in writing to their local Councillor OR the Clerk OR **in person prior to the commencement of the meeting proper**. Representatives from other agencies are also invited to attend the meeting and address Council prior to the meeting proper, but are asked to contact the Clerk in advance. In all instances, please contact the Clerk no later than **Friday 12th May** in order that the procedure of attendance can be confirmed.

Signed: Andrew Lacey Parish Clerk Date: 8th May 2023

PUBLIC QUESTION TIME

AGENDA

1. Apologies
2. To elect a Chair and signing of declaration of acceptance of office
3. To elect a Vice-Chair and signing of declaration of acceptance of office
4. Declarations of interest
5. Appointment of Planning and Staffing Committee Members
6. Appointment of Whitchurch Down Consultative Group Representative
7. Nomination of Parish Members to DNPA
8. Approval of the minutes of the meeting on 22nd March 2023
9. Co-option of Councillors
10. Consent to Receive Agendas by Email (DALC email circulated 8/5/23)
11. Previous matters:-
 - a) Gees Farm
 - b) Coronation Event
 - c) Beating of the Bounds
 - d) Rapid Response Catchments Project
12. Reports from Council representatives attending meetings/events of other organisations
13. Zurich Insurance Renewal Options (circulated to all 7/5/23)
14. Training Grants (circulated to all 6/5/23)
15. Whitchurch Down Consultative Group Comments (circulated to all 6/5/23)
16. Clerks Hours
17. Planning Matters:-

a) For consideration:

None		
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b) For information only:

None		
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18. General Finance (Annual Report circulated)

Bank Balance @ 31 st March 2023	£4264.14
Receipts and payments:	
Precept (1 st Half) 20/4/23	£2471.00
To approve the following payments:	
Clerks Salary	£132.10
Clerks Additional Hours (20 hrs)	£264.20
CAB (Grant)	£50
DALC Subscription	£177.54
TASS (Grant)	£100
Whitchurch Parochial Church (Grant)	£150
Sampford Spiney Parochial Church (Grant)	£400
Tindle Newspapers	£67.20
Zurich Insurance (renewal)	£214

19. Approval of 2022-2023 accounts and 'Annual Return'

- I. To approve and sign the Certificate of Exemption** (copy circulated 7/5/23)
- II. To approve and sign the 2022-2023 Annual Governance Statement** (copy circulated 7/5/23)
- III. To approve and sign the Accounting Statements** (copy circulated 7/5/23)
- IV. To approve and sign the Annual Financial Statement** (copy circulated 7/5/23)
- V. To approve and sign the Bank Reconciliation** (copy circulated 7/5/23)

20. Auditor

21. Correspondence

22. Minor Items: to take comments on and note only any items of information or interest

23. Date and time of next meeting: Tuesday 11th or 18th July 2022 Sampford Spiney Church

24. Close