

# Plasterdown Grouped Parish Council

Clerk: Mrs. Caroline Metcalf, 84 Whitchurch Road, Tavistock, PL19 9BE

Tel: 07763 232 973

www.plasterdownparishcouncil.co.uk • Email: clerk@plasterdownparishcouncil.co.uk

**7<sup>th</sup> December 2023**

**To: All Members,**

You are invited to attend a **Finance Sub-Committee Meeting of Plasterdown Grouped Parish Council** to be held on **Thursday 14<sup>th</sup> December 2023 at 6 pm in The Stables, Whitchurch Hall** for the purpose of transacting the business detailed below.

*Caroline Metcalf*

Signed: Caroline Metcalf, Parish Clerk

## **AGENDA**

1. Apologies
2. Declarations of Interest.
3. Matters arising from the minutes of the Finance Sub-Committee meeting held on Monday 23<sup>rd</sup> October 2023.
4. Approve Clerk's pay increase.
5. Clerk's laptop and printer.
6. Review Parish Council's donations.
7. Approve 2023-24 Budget and recommend precept.
8. Approve Internal Control Statement.
9. Review Asset Register List.
10. Accounts for Payment:
  - Hire of Whitchurch Hall
  - Previous Clerk's November salary and overtime
  - Clerk's November overtime
  - Website hosting fees, maintenance and domain name
11. Items for Information.
12. Items for future agenda.
13. Close.