

Plasterdown Grouped Parish Council

Parish Clerk: Mrs. Caroline Metcalf
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10th May 2025

You are hereby summoned to attend the **Annual General Meeting** of the **Plasterdown Grouped Parish Council** to be held on **Wednesday 14th May 2025 at 7.45 pm at Whitchurch Community Hall** for the purpose of transacting the business detailed below.

Caroline Metcalf

Caroline Metcalf
Parish Clerk

AGENDA

1. To elect a Chair and receive the Chair's declaration of acceptance of office.
2. Apologies.
3. Public Question Time.
4. To elect a Vice-Chair and receive the Vice-Chair's declaration of acceptance of office.
5. Declarations of interest.
6. Approval of the minutes of the Annual General Meeting on 15th May 2024.
7. Appointment of Finance, HR and Planning Committee Members.
8. Appointment of Whitchurch Down Consultative Group Representative.
9. Reports from Council representatives attending meetings/events of other organisations.
10. Consent to Receive Agendas by Email.
11. Agree the Council meeting dates June 2025 - May 2026.
12. Approve Financial Regulations.
13. Previous matters arising from the minutes not listed as separate items on this agenda –
 - Boundary Stones/Ward Bridge
 - Devon Highways Updates
 - Projector
 - Drake's Café nomination for Community Asset.
14. Consider request for the Grenofren bus shelter.
15. Discuss and consider BT's proposal to remove phone boxes in Merrivale and Sampford Spiney.
16. Discuss cyclists on Pew Tor.
17. Planning Matters:-
 - **0174/25** - Change of use from grazing to equestrian, creation of a round pen with surface, creation of pond, and associated works at Huckworthy Lodge, Huckworthy Bridge, Sampford Spiney, Yelverton, PL20 6LP.
18. Approve Invoices for Payment.
 - Payroll Services - £120
 - Clerk's salary – £198.40
 - HMRC - £43
 - Whitchurch Community Hall hire - £32
 - Zurich Insurance - £473.33
 - Donation to Sampford Spiney Church (50% purchase of the defibrillator) - £334
 - Easy Accounts - £45
19. Correspondence.
20. Close.

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND