

Plasterdown Grouped Parish Council

Parish Clerk: Mrs. Caroline Metcalf, 84 Whitchurch Road, Tavistock, PL19 9BE

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9th January 2025

To all Members,

You are hereby summoned to a meeting of Plasterdown Grouped Parish Council to be held on **Wednesday 15th January 2025** at **7.30 pm** at **Whitchurch Community Hall**, for the purpose of transacting the business as detailed below.

Caroline Metcalf

Caroline Metcalf

Parish Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Public Question Time: The Parish Council invites members of the public to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise.
4. Approval of the minutes of the Council meeting held on 27th November 2024 and Planning Committee meeting held on 7th January 2025.
5. Receive reports from the County and Borough Councillors.
6. Previous matters arising from the minutes not listed as separate items on this agenda:
 - a) Update on signposts.
 - b) Update on Boundary Stones/Engravement on Ward Bridge.
 - c) Update on Internet Banking.
 - d) Snow Warden.
 - e) Tiny Wilds school.
 - f) Drake's Café's nomination for community asset.
7. Approve Council's Internal Control Statement.
8. Discuss and consider purchasing a Mobile Salt Spreader.
9. Planning Matters to consider.
10. Confirm appointment of internal auditor.
11. Review 3rd quarter budget monitoring sheet and bank reconciliation.
12. Sampford Spiney defibrillator.
13. VE Day – 8th May 2025.
14. Approve the following Invoices for Payment:
 - Clerk's December 2024 monthly salary, plus £3 for Land Registry Deeds - £201.40
 - HMRC ending 5 January 2025 - £43
 - Clerk's January 2025 monthly salary – amount to be confirmed
 - HMRC ending 5 February 2025 – amount to be confirmed
 - E. Pascoe's & Son - Boundary stones & Ward Bridge engravement - £354
 - Donation to TASS - £100
 - Donation to CAB - £50
 - Donation to St. Andrew's, Church, Whitchurch - £150
 - Whitchurch Community Hall - £64
15. Agenda items for the next meeting to be held on Wednesday 12th February 2025 at 7.30pm at Whitchurch Community Hall.

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THE MEETING